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CITY OF NORTH CANTON

North Canton Records & Archives Commission Meeting Agenda
Tuesday, January 22, 2019 at 1:00 p.m.
City Hall Conference Room

The North Canton Water Board will meet on **Tuesday, January 22, 2019 at 1:00 p.m.** in the Conference Room at North Canton City Hall.

Items to be discussed:

1. Introductions
2. Review/Update Records Commission Members and Records Officers
3. Nominate New Members
4. Approval of Minutes from Last Meeting
5. Approval of Any Record Retention Manual Edits/Additions/Deletions
6. Approval of Records Submitted for Destruction
7. Set Date for Destruction of Approved Records
8. Questions/Concerns
9. Adjourn